



City of Tombstone

PO Box 339, 613 E. Allen Street Tombstone AZ 85638
Phone (520) 457-2202 – Fax (520) 457-3516

Application for a Building Permit to Perform New Construction and Renovations on
New and Existing Residences and other Buildings
____ Not for Commercial and Manufactured Homes

Box 1

Date of Application _____ Date of issuance _____ Issued by _____

Box 2

Property Owner Must Be Named

Permit granted to _____ Phone _____

Address of owner _____

Box 3

Project

Project Address _____ Project Value \$ _____

Assessor Parcel Id. 109- _____ Subdivision _____ Lot # _____ Zoning _____

Occupancy group (____) Bldg. Type (____) Bldg. Area (under roof) (____)sq.ft.

Parking Requirements(____) Front setback (____ft.) Rear setback (____ft.) Side setback (____ft.)

Box 4

Work will be Performed by

General Contr. _____ Lic. # _____ Ph. _____ Ph. _____

Utility Contr. _____ Lic. # _____ Ph. _____ Ph. _____

Plumbing Contr. _____ Lic. # _____ Ph. _____ Ph. _____

Mechanical Contr. _____ Lic. # _____ Ph. _____ Ph. _____

Electrical Contr. _____ Lic. # _____ Ph. _____ Ph. _____

Box 5

For Building Official Use Only

Permit Types

Site land clearing Manufactured Home Single Family Dwelling

Multiple family Dwelling Historical Designated Building Commercial or Business

Repairs or Remodeling Utilities Requiring a right of way Signs Fences & Misc.

Projects within the historic district will require additional approval of the Historic District Commission, separately.

**You must call for inspections as indicated below. Phone 457-3823
These are the Inspections that are Required**

For New Buildings, Before and After any Land Clearing
Before Work Begins on The Completed Foundation Pad layout
Before Any Placing any Concrete Work
Nailing Inspection Before Covering any Framing, Drywall or Lathing
Rough in Inspection of Plumbing, Mechanical & Electrical
All Piping Pressure or Leak Tests
Final Plumbing, Mechanical & Electrical
Final Interior Inspection
Final Exterior Inspection
Certificate of Occupancy Inspection

You Must Obtain A Certificate Of Occupancy Before You Can Occupy Or Use Any New Construction.

Permits are Required by the Tombstone City Code

You Are Required By The Tombstone City Code Adoption Of The Uniform Building Code To Obtain A Building Permit If You; Construct, Enlarge, Alter, Repair, Improve, Move, Remove, Convert, Demolish Any Building, Utility, Or Structure.

You **Do Not** Need A Permit For The Following; (Oil Derricks), (Certain Cases, Counters, & Partitions), (Certain Water Tanks), (Certain Platforms Walks And Driveways), (Painting), (Temporary Movie Sets), (Certain Window Awnings), (Certain Swimming Pools), Unless Either Plumbing, Mechanical Or Electrical Work Is Associated Or Needed With The Above Exceptions. (**Uniform Building Code Permit Requirements**).

City Of Tombstone City Code

Failure To Obtain A Building Permit, Prior To Commencement Of Any Work, Or Manufactured Home Can Be Cause For Revocation Of A Business License, A \$300.00 Fine Or A Six-Month Imprisonment Or Both. A Separate Offence can be Deemed Committed For Each Day Of Violation.

Applicants signature _____

Date signed _____

Applicants status _____

The applicant may be other than the property owner, so long as the owner is named on the permit.

Minimum Requirements For Permit Submittals

(Submit Three Copies. Two Stamped Copies Will Be Returned To You For Your Use)

1. Thoroughly fill out boxes 1 thru 5 of the permit application.
2. Submit sufficient documentation of project requirements with completed application (example- roof truss design) and other submittals necessary to show the intent and extent of the project. Submit any other information required by the building official for you particular project.
3. Furnish project drawings. The Minimum is 1/4 inch equals 1 foot. Minimum sheet size is 11" x 14". Place a title block on the lower right hand corner with the name of the project, location of the project, date of the drawings and names and phone numbers of the property owner and of the drafts person. Number each sheet consecutively of a set. An example would be, sheet 1 of 6, sheet 2 of 6 etc. (Sample on file at bldg office.)

Furnish Project Drawings

A. Plat plan. Show the following.

- (1) Property dimensions and property orientation to North.
- (2) Point of origin for all site utilities and point of connections to the building.
- (3) Placement of the structure upon the property, to scale and orientation to North.
- (4) The street names and location of driveways for access upon the property.
- (5) Any recorded easement or variance of the property.

B. Floor plan. Show the following.

- (1) All dimensions for locations and thickness of all interior and exterior walls.
- (2) Room sizes and intended use. (i.e. kitchen, bedroom etc.)
- (3) Locations and sizes of all windows and doors. Furnish a window and door schedule.
- (4) Structural calculations and design of roof trusses.

C. Exterior elevations of all sides of the building including roof slopes. Indicate the various materials to be used for the roof, and exterior finishes.

D. Crosscut sections of the exterior walls to show the details of construction of footings, floor, roof and of special conditions.

E. Mechanical plan. Show the following.

- (1) All mechanical means of heating and cooling.
- (2) All passive solar heating systems, if any.
- (3) Equipment closet and outside equipment (if applicable) locations.
- (4) Duct layout and duct sizes.
- (5) Register locations and sizes.
- (6) Routing of refrigerant piping

F. Plumbing plan. Show the following.

- (1) Service entrance locations into the building for water, sewer and gas.
- (2) Locations and layout of all Plumbing fixtures and water heaters.
- (3) Routing and pipe sizes for water and sanitary sewer piping.
- (4) Location of water service entrance shut off valve.
- (5) Routing, location and pipe sizes for septic tank sewer system.
- (6) Routing, location and pipe sizes for gas piping including shut off valve locations.

G. Electrical plan. Show the following.

- (1) Service entrance location with meter and service disconnect.
- (2) Location of main service breaker panel.
- (3) Location of any sub-panels.
- (4) Locations of all switches, 110v outlets, 220v outlets and light fixtures.
- (5) Routing of wiring, including wire sizes and circuitry for all outlets, motor power and switches.
- (6) Routing of wiring, including wire sizes and circuitry for all exterior lighting. Provide exterior light fixture data.
- (7) Provide panel circuitry of the breakers and identify breakers on panel circuit list. (Legibly)

In addition to the above, when requested by the building official, you may be required to submit engineering data or product information of varied aspects of materials or building techniques.

Commercial Projects may require a Professional Architect and or Engineer.